

GOVERNMENT OF TELANGANA  
ABSTRACT

Health, Medical & Family Welfare Department – Guidelines for Condemnation and disposal of the Unserviceable/obsolete/condemned articles in the hospitals / institutions functioning under the Department – Orders – Issued.

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HEALTH, MEDICAL & FAMILY WELFARE (C2) DEPARTMENT

G.O.MS.No. 87

Dated: 13/10/2015  
Read the following:

- 1) G.O.Ms. No.874, HM&FW (D1) Dept., Dt.27-12-2006.
- 2) G.O.Ms. No. 489, Finance (TFR) Dept, dt. 8-12-2008
- 3) From the Commr, TVVP, Lr. Rc. No. 329/HEC/TVVP/2015, dt. 22-7-2015

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ORDER:-

In the G.O. read above, the Government have issued orders for condemnation and auction of condemned /obsolete /unserviceable material, equipment, furniture etc.

2. Government have observed that a lot of condemnable material is available in the hospitals and occupying lot of space due to lack of specific guidelines for disposal of the condemnable articles.

3. After careful examination of the matter, Government hereby issue the following guidelines for condemnation and disposal of unserviceable / obsolete / condemnable articles in Govt. Medical Colleges / Teaching Hospitals, District Hospitals/ Area hospitals/ Ayush Hospitals / Institutions / Community Health Centers / Primary Health Centers and Dispensaries and all offices of HM & FW Department.

4. Condemnation Committee with the following members shall be constituted in each institution / hospital :-

1. Hospital Medical Superintendent / Principal / In-charge Medical Officer
2. Resident Medical Officer (Stores) / Senior Medical Officer as nominated by the Head of the Institution
3. Nursing Superintendent / Senior most Nursing Staff of the institution (in case of condemnation of linen items only)
4. Technical professional concerned with the machinery / accessories etc., i.e. Biomedical Engineers / HOD of the Department / concerned Clinical Specialist. (In case of Technical Equipment)
5. Senior most Radiographer of the Institution / District (in case of Imaging and Radiology equipment)
6. Assistant Director / Administrative Officer / Senior Most Ministerial staff

The constitution of the Committee with the above members in a Hospital may vary subject to the availability of respective posts, which may be decided by the head of the institution. In smaller institution where a condemnation Committee cannot be constituted, the head of the institution is permitted to inspect the articles and approve the condemnation. If it is not possible to co-opt any of the Technical Professional persons for specialized equipment, an inspection report on the irreparable state of the item may be obtained from the supplier / authorized agency and the same may be considered by the condemnation committee.

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The Condemnation Committee shall meet twice annually or as and when required and complete the Condemnation process of all the condemnable articles.

**Procedure for disposal of condemned items:-**

- i. All the condemned items should be entered in the general condemnation register and reduced in the main stock register as and when such items are disposed.
  - ii. Auction through sealed quotations shall be conducted if the earning revenue value is less than Rs.25,000/-. Limited tender system shall be adopted, if the earning revenue value is more than Rs. 25,000/- and less than Rs.1,00,000/-. Whenever the earning revenue value is expected to exceed Rs.1.00 lakh, the State tender Act shall be followed. The tender committee is fully empowered to condemn the articles up to the revenue of up to Rs.5.00 lakhs for each article. For more than Rs.5.00 lakhs revenue for each article, necessary approval must be obtained from the Head of the Departments.
  - iii. Upset value/reserve price for disposal of the condemned items shall be fixed locally by the Committee if necessary in consultation with the technical person. The committee will dispose the condemned articles in first public auction if the quoted rate is up to 75% of the upset value/reserve price. If the 75% of the upset value is not received, re-auction has to be conducted to dispose the item up to 50% of the upset value. If this is also not achieved, then a detailed report with proper justification for not achieving the 50% of the upset value shall be sent to Head of the Department for necessary approval.
  - iv. Condemned items should be entered in General Condemnation Register and also conduct Public auction duly following the tender proceedings and action should be taken as per APFC article 140 to 142 and APFC volume-I, Article 125 read with G.O. 489, Finance (TFR) Dept, dt. 8-12-2008.
  - v. Disposal of empty saline pouches and other plastic waste shall be through common Bio-Medical Waste Treatment Facility in accordance with BMW Management rules and disposal of E-Waste shall be according to the Government regulations.
5. The Concerned Head of the Departments and the Head of the Institutions shall take necessary action., accordingly.
6. This order issues with the concurrence of Finance (EBS.V) Dept, vide their U.O. No. 10223/358/A2/EBS.V/2015, dt. 5-9-2015.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

SURESH CHANDA  
PRINCIPAL SECRETARY TO GOVERNMENT

To  
The Director of Medical Education, T.S. Hyderabad.  
The Commissioner of Telangana Vaidya vidhana Parishad, Hyderabad.  
The Director of Public Health & Family Welfare, T.S., Hyderabad  
The Commissioner of Ayush, T.S., Hyderabad.  
The Managing Director, T.S. Medical Services and  
Infrastructure Development Corporation, Hyderabad.  
All District Collectors in the State, through Commr, TVVP  
All the DM&HOs & DCHS in the State through Commr, TVVP  
O.S.D. to Minister (M&H), T.S.  
The Finance (EBS.V) Dept.  
SF /SC.

// FORWARDED :: BY ORDER //

SECTION OFFICER